



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE TUESDAY, JUNE 2, 2020 AT 10:00 AM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Wright at 10:00am

Roll Call

Trustees Wright, Parker and Umans.

Also Present: President Duncan, Trustee D'Alessandro, Administrator Weiss, Chief Timm, Clerk Pankau, Public Works Director Edwards, and Village Engineer Snyder.

Recodification – status update and plan

Weiss reported that the Staff is working on answering questions from General Code before getting a rough draft to the Committee to go through chapter by chapter.

Other Possible 2020 Projects

Incorporate KNC as entity in ordinances

President Duncan and Trustee Parker explained that KNC is Village Property and should be added as an entity in Chapter 1 of the Village Ordinances. Parker suggested that Wright starts with having a conversation with Jim Killian and Harold Friestad about when they're looking to change in their Board.

Review Emergency Operations Plan for definitions of emergencies

Chief Timm stated that the Emergency Operations Plan needs to be revised and that Consultant Chief Severt has been going through the plan and making suggestions for updates. They are hoping to have the first draft done by the end of the summer.

Building Inspector: contract or employee?

Trustee Parker explained that currently we have a contract with the Building Inspector rather than having one on staff. Parker feels that the contracted Building Inspectors push the papers, where the full-time staff inspectors are able to make visits to residences who are not following the ordinances. Parker suggests that if the Village wants enforcement of the ordinances you need a full-time Inspector. Trustee Umans stated that he likes the idea of having a full-time person. Trustee D'Alessandro likes the idea of having an Inspector who gets to know the Village and creates a relationship with the residents. President Duncan is concerned about Code Enforcement, but stated that it is hard to find someone with a Building Inspector and Zoning Administrator expertise. Trustee Wright stated that he will work with staff to see options for Code Enforcement and create a proposal to the Committee.

Stormwater Management and Erosion Control

Trustee Parker would like to review the ordinances on Stormwater Management and Erosion Control as larger houses around the lake are going up during construction. Village Engineer Snyder said the new

and current process is working well because he is getting involved much sooner in the process. Trustee Parker still wants to see the ordinances updated around lake home construction. Wright stated he will study the other community's ordinances and ask the Committee to review them.

Letter regarding Hansen Boat Storage Construction

Trustee Parker asked if it is too late to have this property not be a commercial property. Administrator Weiss stated that the Village Attorney stated that what they are doing is acceptable and there is not a significant amount of change. D'Alessandro stated that he thought that they automatically lose the permit if they do not use it for more than 12 months. Administrator Weiss stated that he will work with Attorney Schroeder to see if the non-conforming use carries on to a new owner and if it will be automatically lost if not used for 12 months or more.

Adjourn

Parker/Umans motion to adjourn at 10:59am. Unanimously carried.

/s/ Jackie Pankau, Village Clerk

These are not official minutes until approved by the BZO Committee