



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE MONDAY, DECEMBER 16, 2020 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Wright at 8:10pm

Roll Call

Trustees Wright, Parker and Umans.

Also Present: President Duncan, Trustee D'Alessandro, Vlach and McMannamy, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm and Recreation Director Rowland.

Meeting Minutes

Parker/Umans motion to approve the Meeting Minutes from November 16, 2020. Unanimously carried.

Codification: Update information regarding project status

Wright stated that he is working with the Interim Village Administrator, Clerk and Treasurer on moving forward with the codification project that was approved in 2018. Meetings have been set up in January 2021 with General Code to work on the items identified by General Code that need Village review. The goal is to keep working on the project so that the codification can be completed and adopted by the Village Board.

Role of Village Administrator Ordinance

The Committee reviewed the current ordinances related to the Village Administrator. Wright stated that he felt the ordinance was accurate as to what the Village is looking for in an Administrator and could adopt policies and procedures in conjunction with the ordinances to ensure that the Administrator performs the duties as expected by the Board. Discussion was held regarding the Administrator's role in the Emergency Management Plan. Bretl recommending review of that be done once a new Administrator is hired. It was the consensus of the Committee to continue working with PAA on the Ordinance regarding the role of the Village Administrator.

Ordinance #2020-07 An Ordinance amending Section 15.10 of the Code of Ordinances of the Village of Williams Bay regulating Commercial Building Construction.

Wright stated this ordinance is required for the ordinance to be compliant with the state statutes. Parker/Umans motion to recommend Village Board approval of Ordinance #2020-07 An Ordinance amending Section 15.10 of the Code of Ordinances of the Village of Williams Bay regulating Commercial Building Construction. Unanimously carried.

Adjourn

Parker/Umans motion to adjourn at 8:31pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee