



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, JULY 15, 2020 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Wright at 6:31pm

Roll Call

Trustees Wright, Parker and Umans.

Also Present: President Duncan, Trustee D'Alessandro, McMannamy, Vlach, Administrator Weiss, Treasurer Peternell, Director of Public Works Edwards, Police Chief Timm and Village Engineer Snyder

Meeting Minutes

Parker/Umans motion to approve the Meeting Minutes from June 29, 2020. Unanimously carried.

Amending Ordinances to recognize place and role of KNC Board

At the June 29th meeting the Committee discussed the composition of the KNC Board Members and that it currently is not included in the Village ordinances. The recommendation is to have 5 resident, voting Members, and 2 non-resident, non-voting Members. The Village Attorney has reviewed the code and recommends the creation of the KNC Board in Section 1.05 which would not require amending Section 18.0708.

Parker/Umans motion to have the Attorney draft an ordinance to amend section 1.05 to add the KNC Board. Unanimously carried.

Contracting for Code Compliance Services

The Committee reviewed the sample contract from Lefel Enterprises for code enforcement. Discussion was held that the language regarding inspections of rental properties should be done on a complaint basis, weekly hours will not exceed 6 hours and add erosion control inspection to contract. Vlach stated that he would prefer a full-time building inspector instead of contracting separately for building, zoning and code enforcement. He would like these contracts to be temporary while the Village looks for a full-time employee.

Parker/Umans motion to recommend Village Board approval of the contract with the addition of the following:

- 1) Rental properties should be inspected on a complaint basis
- 2) Weekly hours for code enforcement will not exceed 6 hours/week
- 3) Add erosion control inspection to contract

Unanimously carried.

Adjourn

Umans/Parker motion to adjourn at 6:50pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee