



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE TUESDAY, JUNE 29, 2020 AT 10:00 AM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Wright at 10:00am

Roll Call

Trustees Wright, Parker and Umans.

Also Present: Administrator Weiss and Clerk Pankau.

Meeting Minutes from June 2, 2020 BZO Meeting

Parker/Umans motion to approve the Meeting Minutes from June 2, 2020. Unanimously carried.

Discussion of Stormwater and Soil Erosion Ordinances

Chairman Wright presented the Committee with three templates of ordinances from the DNR, County, and Village of Fontana in hopes to follow the idea of one of them to draft a new one for Williams Bay. Trustee Umans stated that he feels that the Village of Fontana's seems to be all inclusive. Trustee Parker stated that the County is encouraging Williams Bay to adopt a revised ordinance so that developers have more of a uniform direction all around the lake. Parker suggested starting with the County's ordinance as it has adopted the most recent DNR statute. The Committee asked Administrator Weiss to reach out to the Village of Fontana to see if they have adopted the County's most recent codification, and to ask Fontana and Walworth County for their ordinances in a Word Document format so that Chairman Wright can take pieces from each one to create a draft for Williams Bay.

Amending Ordinances to recognize place and role of KNC Board

Chairman Wright explained that the Kishwaukee Nature Conservancy (KNC) is not recognized as a Village Entity in Chapter 1 of the Village Ordinances. Wright reported that KNC Board Members have expressed concern with how right now they need to have all seven Board Members be residents of the Village, and would like to have 5 resident, voting Members, and 2 non-resident, non-voting Members in the future. It was the consensus of the Committee that they would like to add these details as #10 under Ch. 1.05.

Parker/Umans motion to recommend the changes above to 1.05 and Chapter 18 and forward these thoughts to the Village Attorney for review before bringing it back to the Committee for Review and a First Reading by the Village Board. Unanimously carried.

Administrator Weiss confirmed that any changes made to Chapter 18 requires a Public Hearing in front of the Plan Commission. Chairman Wright would like the Village Attorney to see if there is a way to make these changes in 1.05 without having to change Chapter 18.

Compliance Enforcement

Trustee Parker stated that he has the desire to have someone driving around the Village on a regular basis to check on code violations and complaints who will then follow up with the residents and fines. Parker admitted that he knows it would be hard to find someone who can handle being the Building Inspector, Zoning Administrator and Code Enforcer. Parker posed the question of possibly contracting the Code Enforcing out or making it a Part-Time Position. Administrator Weiss explained that the Village has used Lefel Code Enforcement on a few occasions with Building Inspector, Joe Mesler, to see how they operate and that the Village is happy with them so far. Weiss stated that they are more than willing to contract with the Village to drive around on a regular basis as well as code enforcement. Trustee Umans feels the contracted positions are working well and the jobs are getting done. Umans stated he would like to see either a Part-Time Position or a Contracted Position for Code Enforcement as well. Chairman Wright asked Administrator Weiss to have Lefel Code Enforcement propose a contract to the BZO Committee for review and then potentially propose to the Finance and Personnel Committee. Parker stated that it would be ideal to have this proposal for the July Committee Night Meeting.

Adjourn

Umans/Parker motion to adjourn at 10:43am. Unanimously carried.

/s/ Jackie Pankau, Village Clerk

These are not official minutes until approved by the BZO Committee