

## **VILLAGE OF WILLIAMS BAY, WI**

**Position:** Seasonal Boat Launch Attendant

**Location:** Boat Launch Ramp In Williams Bay, Geneva Lake

**About us:** We are the main boat launch in the Village of Williams Bay, and a recreation hotspot for the area of over 3,000 residents. The beautiful backyard of our town lies the clear blue waters of Lake Geneva, just 50 miles south of Milwaukee. We are here to provide summer fun and relaxation for anyone who wishes to do so!

We are looking for a capable, fun and responsible individual for the boat launch this summer! This individual will be working outside, conversing, and taking money from boaters coming in to launch their boats. A great seasonal gig for anyone who likes to be outside for the summer season!

**Job Responsibilities:** More details on the responsibilities are the following:

- √ Taking and receiving payment for boaters.
- √ Doing the necessary tasks that are required of entering the boat launch as in:
  - ❖ Taking payments and, as necessary, giving back the correct change,
  - ❖ writing out passes to individuals, checking trailers for season passes, organizing boat launch traffic to ensure smooth and safe launching.
  - ❖ Conversing with boaters with a good demeanor as the day goes on.
  - ❖ Contribute to accurate records of boat slips, season passes and payments.

**Qualifications:**

- √ Must be able to do simple calculations for payments and/or has previous experience.
- √ Previous experience working in a customer service setting or related field is a plus, but not mandatory.
- √ Must be a team player that works well with others.

Starting pay rate is \$15.53 per hour. Candidates should apply with contact information for three references to the attention of Nick Asta, Village Harbormaster, harbormaster@vi.williamsbay.wi.gov, 250 Williams Street, P.O. Box 580, Williams Bay, WI 53191 Tel: 262-245-2700.

Applications will be accepted until the position is filled. The Village is an Equal Opportunity Employer.