



VILLAGE OF WILLIAMS BAY

Room Tax Quarterly Return

For the Quarter Ending _____

1. Room receipts from **ONLINE MARKETPLACES:**

All online marketplaces are collecting room tax on your behalf and will submit payment directly to the Village. Please provide room receipt amounts for reconciliation purposes.

Airbnb	_____
VRBO/HomeAway	_____
Flipkey	_____
HomeEscape	_____
Booking.com	_____
Evolve	_____
Other online	_____

2. Room receipts from **OWNER DIRECT BOOKINGS:** _____

3. Village of Williams Bay Room Tax at 5% (#2 X .05) _____

4. Amount retained by business at 2% (#3 X .02) _____

5. Tax due to the Village of Williams Bay (#3 less #4) _____

Payment for **OWNER DIRECT BOOKINGS** due within 30 days of the end of each calendar quarter.

Please make your check payable to:

Village of Williams Bay

P. O. Box 580

Williams Bay, WI 53191

I hereby certify that the information supplied hereon is accurate to the best of my knowledge and belief.

Name of Business _____

Address _____

Signature of Owner or Authorized Agent _____

Title _____ Date _____